



Ohio Administrative Code

Rule 5122-26-14 Provider closing or acquisition.

Effective: April 1, 2016

(A) If a provider certified by the department voluntarily closes, it shall give a thirty-day advance written notice to each of its current clients which specifies the date that the program will close. If a client is a minor, the program shall send notice to the minor client's parent or legal guardian, and to the minor in accordance with section 3719.012 of the Revised Code.

(1) A copy of this notice shall be placed in each client's clinical record.

(2) A copy of this notice shall be sent to the:

(a) Department's legal and regulatory service office responsible for compliance and certification of agencies.

(b) The boards for the counties in which the provider offers services.

(3) A program close-out audit shall be conducted which shall meet the department's guidelines and federal office of management and budget circulars.

(B) If a client will require ongoing services after the projected closing date, the provider shall:

(1) Refer the client to another provider certified by the department or to an individual in private practice who is qualified to provide the services needed; and,

(2) Have documentation to ascertain that the provider or private practice has accepted the client for admission. A progress note by a case manager or clinician stating the date, time and place that the client is scheduled for an intake interview will meet the requirements of this standard.

(C) If a program discontinues operations or is taken over or acquired by another entity, it shall comply with division (A)(15) of section 5119.28 of the Revised Code and 42 C.F.R., part 2,



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DOCUMENT #244713

subsection 2.19 which govern the disposition of records by discontinued programs.